

## FAQ document for the Denman Trust Grant Scheme.

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### Denman Trust Grant Scheme - Frequently Asked Questions (FAQs)

#### 1. What is the Denman Trust Grant Scheme?

The Denman Trust Grant Scheme is a financial award the trust is making from its funds to further its Charitable objects which is 'The provision of education, residential or otherwise for the members if the Women's Institutes in accordance with the objects of the body corporate called The National Federation of Women's Institutes of England, Wales, Jersey, Guernsey and the Isle of Man.'

#### 2. Who is eligible to apply?

Federations in England, Wales, Jersey, Guernsey and the Isle of Man can apply for the Denman Trust Grants under the Scheme. Please refer to the Denman Grant Application Information Form, section 2 for detailed criteria.

#### 3. What types of projects can be funded?

The Denman Trust Grant Scheme will support federations who wish to expand or provide new educational services, with an emphasis on quality, effectiveness and reach. We are particularly keen to receive applications for projects that will build organisational capacity to strengthen the organisation's ability to deliver on its mission now and in the future thereby enhancing its ability to have a positive impact on the lives of members and communities. Distinct capacity building projects, such as identifying a communications strategy, improving volunteer recruitment, ensuring thoughtful leadership succession, updating the organisation's technology to deliver education, and building the capacity of Denman Trust to effectively fulfil its mission.

#### 4. How do I apply for a grant?

Applications must be submitted through the designated application form available on the WI Learning Hub, please send completed applications to [denmangrants@nfwl.org.uk](mailto:denmangrants@nfwl.org.uk) or FAO: Director of Learning & Development, Denman Trust Grant Scheme

The Lambourn  
Wyndyke Furlong  
Abingdon  
Oxfordshire  
OX14 1UJ

## **5. What is the application deadline?**

The deadline for submission is 30<sup>th</sup> April 2025, please note applications received after this date will not be considered

## **6. What is the maximum grant amount available?**

The upper limit of the Trust grant is £10,000 per federation. Where federations group together, the upper limit would remain £10,000 per federations. (NB. the total available annual budget from the Denman Trust is £150,000)

## **7. How should projects be structured?**

Clearly outline objectives, timelines, and expenses, the application form will guide you through what is expected, and we will be holding support sessions virtually for federations. It is the applicant's responsibility to make sure that all of the information provided in the application is correct, that the proposal meets the eligibility criteria, and all sections of the application are complete. Applications that are deemed ineligible will be excluded from consideration. Any points you wish to make should be made clearly and concisely in the application form.

## **9. Can federations submit multiple applications?**

Federations are encouraged to submit one application rather than multiple. for example, if your federation plans to run several training initiatives, such as mental health training, succession planning, and digital skills training, you may wish to frame your project under a broader theme, such as "Upskilling Trustees and Members." This approach allows you to outline multiple stages within a single application while ensuring clarity and cohesion.

## **10. How will I know if my application is successful?**

We aim to contact you within 12 weeks of the closing date with our decision: during this period, we may contact you for more information if required. If we receive an overwhelming number of applications this timeline may be revised. We will be as transparent as we can be about the reasons for our decision and provide you with feedback on your application.

## **12. Who can I contact for support?**

For questions or assistance with your application, please email at [denmangrants@nfwf.org.uk](mailto:denmangrants@nfwf.org.uk).

## **13. What if my application is rejected?**

This will depend on the reasons for its rejection by the Panel. The panel will score against the assessment criteria and provide feedback, there will be an appeal process if you believe your project has been unfairly assessed.

You could also choose to re-apply based on our feedback. Unsuccessful applicants are welcome to reapply in the next round of funding and will not be subject to the three-year waiting period that applies to successful grant recipients.

**14. Will educational projects that include a residential element be funded?**

Yes, however, lodging, boarding and coach transfers will not be covered by the grant funds.

**15. Will the grant cover material and equipment costs?**

Yes, grants can be used to purchase materials and equipment, but this must be reasonable, please include these in the budget section of the application.

**16. What will not be funded?**

Travel

Accommodation

Food/drink

Past projects

Statutory obligations

Illegal activities.

**17. Do we have to keep receipts to send in?**

We do not require financial statements or receipts. However, successful applicants will be required to report on the projects they run, and tracking financial outgoings will be an important part of this reporting. Therefore, we recommend keeping a running record of costs incurred to ensure accurate and comprehensive reporting. Receipts may be needed for federations independent financial audits.

*For more information please visit the WI Learning Hub: [learninghub.thewi.org.uk](https://learninghub.thewi.org.uk)*