

Reforming a WI more details for Advisers

This document will go through suggested steps to help with the process of a WI Reforming.

WI re-formations can be conducted by a WI Adviser or federation trustee.

1. A WI **must** be re-formed within three years of suspension.
2. It does not need to involve the same members, use the same venue or retain the original name. It is simply up to the Federation Board of Trustees to decide if it serves the area formerly served by the WI.
3. Any funds of the suspended WI being held by the federation **must** (excluding interest) be passed to the re-formed WI.
4. The procedure for re-forming a WI is the same as starting a WI, although the re-formed WI does not get to retain the full membership subscription for the first year. (Please refer to the formation guidance document which can be found under Key documents on My WI / Federation Teams / Federation Roles / WI Advisers)
5. Please note that the formation grant of £150 from the NFWI is only for new WIs and not re-formations.
 - a. Taking points 3-5 into account, we suggest that federations assess if the WI will be better supported financially if a suspended WI is reformed or if a new WI is formed to cover the same area and the suspended WI is allowed to close. If WI members have approached the federation to reform a suspended WI, please discuss the finances with them along with the motivations to reform the suspended WI and decide the best course of action. Remember that members may prefer to reform with a slightly less, but still viable, financial position.
6. The NFWI should be notified of the re-formation as soon as possible by the WI Adviser by completing a 'Notice of a WI Reformation' via My WI that can be found within the Federation Roles area in the WI Adviser section - <https://mywi.thewi.org.uk/federation-team/federation-roles/wi-advisers>
7. Once this form is received, the NFWI can then process this accordingly by updating the records on the MCS and sending a reformation pack to the WI Adviser.
8. The reforming WI does not need to sign the Constitution again, as the original will remain in force, however a copy will be included in the reformation pack for information.

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1	November 2024	n/a	March 2025	Membership and Engagement